

**Holy Trinity ADCM 12<sup>th</sup> October 2020 at 8pm**

**(postponed owing to Covid-19)**

**(Held on Zoom)**

**Welcome & Prayer:** The meeting opened with prayer and all were welcomed by the Rev'd Ness Whiffin.

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**Apologies:** Andrea Webb

**Present:** The Rev'd Ness Whiffin (Chair); The Rev'd Canon Toby Wright; Charlotte Tremain (Deputy Warden); The Rev'd Claire Titcomb; Sue Hodges; Richard Van Roon; Lorna Whitehouse; Andrew Whitehouse; Dair Henderson (Deputy Warden); Kerry Griffiths; Kate Lockwood; Sheena Menon; Chris Riley; Marilyn Wathes (Treasurer); Sally Down; Sue Ridgway; Keith Ridgway; Cordie Edwards; Clarke Gregory; Dorothy Gregory; Paul Francis; Martin Kettle; Stella Doering; Bob Doering.

**Minutes of the 2019 ADCM meeting:** The minutes were unanimously approved and would be physically signed by the Chair at a later date.

**Election of a second PCC representative:** Dair Henderson, one of the Deputy Wardens, does not wish to sit on the PCC. It was proposed by Charlotte Tremain, seconded by Sheena Menon, that Sue Hodges should represent Holy Trinity in her place. This was agreed by all.

**Election of District Church Council:** Dair Henderson and Charlotte Tremain are automatically on the DCC as elected Deputy Wardens. Chris

Riley is ex officio as a Deanery Synod representative. The Team Vicar or a nominated deputy is chair of the DCC.

The number of nominees were fewer than the number of places available and therefore no election was necessary. The following people would therefore be representatives on the DCC: Sue Hodges, Cordie Edwards, Kerry Griffiths, Kate Lockwood, Paul Francis and Marilyn Wathes.

**Co-option of additional member of the DCC:** The Rev'd Claire Titcomb was co-opted as an additional member of the DCC.

**Receipt of reports:** All reports had been presented to the APCM and are available to view in the Annual Review 2019 on the Benefice website and on the e-notices.

The Treasurer added that the Budget for 2021 had been produced. It had been a very quiet year and very little expenditure had been incurred. The current balance of our funds was around £19,000.

The Team Vicar's report also included the period from ADCM 2019 until now. It had been an unprecedented time with Covid-19, and the huge impact that this has had on the town and the Benefice cannot be underestimated. She thanked everyone for their contribution to the life of the church. The way in which ministry had taken place over the last six months had changed with phone call ministry becoming the norm. Face-to-face visits by Pastoral Team are very few and each have to be approved by Toby or Ness. Thanks was given for the hard work undertaken by the Pastoral Team and also an un-named, additional group of people all of whom have been making pastoral phone calls and dropping cards in to people. Ness and Alison Spicer, Safeguarding Officer, have been kept up to date when more serious issues have arisen and needed addressing.

Sheena Menon is standing down after six years on the DCC and thanks were given for her hard work and commitment over that period, particularly with Acorns.

Lorna Whitehouse is also standing down having completed three stints on the DCC and which have included involvement in major projects including the replacement of floor in church.

Alan Gentry has also decided not to stand again for the DCC. A great debt of gratitude is due to Alan for his continued involvement, particularly in a pastoral roll, over a period of some thirty years.

Ness thanked Dair Henderson for taking over as Deputy Warden, from Lorna at ADCM 2019, and to Charlotte Tremain, the other Deputy Warden. Ness expressed thanks for what is seen, and the enormous amount of unseen, work. Thanks were offered to Paul as Secretary to the DCC and to everyone else who work tirelessly for the good of the church. A request was made for patience as the Ministry Team move forward into what is uncharted territory. Ness asked that people pray for the newly elected DCC and Wardens.

Charlotte Tremain offered thanks to people who helped, at short notice, to get things underway in preparing for reopening the church. Lorna was singled out for thanks in bailing Charlotte out on several occasions not least when she stood for Deputy Warden at a tricky time.

### **AONB:**

Safeguarding: very important at this time as we go forward into winter. People were asked to speak to Ness or Alison Spicer Safeguarding Officer, [alison@witneyparish.org.uk](mailto:alison@witneyparish.org.uk) if you have any concerns. Guidelines will be issued soon for Pastoral Visitors.

The ADCM 2021 will be on Sunday 16<sup>th</sup> May at noon.

The Rector, Toby Wright, thanked Ness for chairing the meeting on Zoom acknowledging the difficulties that go with holding meetings online.

The meeting closed with Prayers from Toby.

## First meeting of new DCC to elect officers 12<sup>th</sup> October 2020

### **Present:**

The Rev'd Ness Whiffin; Dair Henderson; Charlotte Tremain; Cordie Edwards; Kerry Griffiths; Sue Hodges ; Kate Lockwood; Paul Francis; Marilyn Wathes; Chris Riley; The Rev'd Claire Titcomb.

**Vice Chair:** Sue Hodges - proposed Charlotte Tremain, seconded Ness Whiffin. Passed unanimously.

**Treasurer:** Marilyn Wathes – proposed Chris Riley, seconded Kerry Griffiths. Passed unanimously.

**Secretary:** Paul Francis – proposed Cordie Edwards, seconded Sue Hodges. Passed unanimously.

**Next meeting:** Thursday 26<sup>th</sup> November 2020 7.45pm on Zoom.

Ness informed the meeting that links to Zoom meetings will be sent out just before the meeting in order that people don't lose the information. Charlotte requested that annual meetings must be the exception to this because the information needs to go out to the entire congregation.

The meeting closed with the Grace.